

HSA General Meeting

Date and Time: September 29 @ 9:00 am

Location: Central School – APR

Attendees: Sinead Rundell, Katie Fanelli, Krista La Croix, Tania Grove, Lisa Bryzek, Michele Cohen, S. Mishra, K. Benz, C. Chin, L. Brown, M. Lacey, K. Short, F. Goldberg, V. Kennedy, A. Handler, A. Main, M. Schwarzbeck, S. Gannon, K. Machera, J. Brown, S. Ripps, A. Weyant, C. Lederer, M. Carfi, M. Schassberger, C. McCarthy, M. Dolan, L. Kitz, S. Ohnegian, M. Thurber, K. Brennan

Principal's Report (Krista LaCroix)

- Thank you to all of the parents and HSA that supports the teachers and students, we couldn't be a community without all of the help
- Current enrollment is 333 students
 - 3 sections of Kindergarten
 - 2 sections of 1st
 - 2 sections of 2nd
 - 3 sections of 3rd
 - 3 sections of 4th
 - 2 sections of 5th
- Fully staffed with the addition of the Spanish teacher, all students will receive a lesson once a week, kindergarten will start at the end of the year and take the 1st grade slot
- Mr. Malone is the new music teacher and has added new instruments that the children can choose in 4th grade
- Mrs. Lyons is a newly hired 4th grade teacher
- Lunch Aides – in need of hiring 2 more
- 25% of students are in morning or after care
- New Library looks amazing – new carpet, painting, shelves and circulation desk
- BTS night was a success
- Mr. Watson, the interim Super Intendent came to talk to all the kids and teachers, was very well received and may come back to read books to the students
- Thank you for everyone's cooperation with the parking lot
- PAARC scores are to be mailed home 9/29
- Week of 10/2 is Respect Week – dress up days are posted on the website
- Will be participating in Dunk your Kicks (Central program/sneakers only) and Soles for Souls (district program/all shoes) – both shoe donation programs

Presidents (Sinead Rundell and Katie Fanelli)

- Welcome all! - brought thank you cards from teachers and a class to share with HSA members
- Upcoming date changes
 - Fall Harvest Fest will be postponed
 - Fall Social changed to 11/18
- Insurance for the HSA has been approved – waiting to know what our coverage is from the district and will add any additional coverage if needed
- Federated calendar approved on 9/26 and updated on website
- Dance program - back ground checks have been performed on teachers and assistants. All were cleared
- Need to add motion to add Katlyn Fanelli to Central School Dance bank account – vote was unanimous by present HSA members
- Received requests for ability to dial in to meetings Michele Cohen and Mrs. LaCroix are working on the set up
- Table to Table brown paper lunch bag program starts week of 10/2 and runs through 10/17
- Update on Bylaws
 - Background
 - Process to make changes were prompted by Federated board about 3-4 yrs ago and was brought up again in 10/16

- HSA Board started to review in January of 2017 and had several meetings regarding changes throughout the spring
 - HSA Board reviewed old bylaws line by line and compared to newly amended bylaws of the other schools and Federated HSA
 - Throughout the process, the Board agreed that Byrd's language was the most clear and used their bylaws as a guide
 - Old bylaws gave 2 options to amend, we chose to send the HSA community the newly amended bylaws in writing 2 weeks prior to this meeting (sent on 9/15)
 - 3 Major Changes
 - 1) Updated format
 - 2) The additional of Central School After School Programs
 - 3) Clarification that all committee chairs must be Central School HSA members
 - Specific changes by article (contact co-Presidents for details)
 - Questions on Bylaws
 - S. Ohnegian – Q. What if a dance teacher is not hired by 6/30? A. We will handle if/when we get in that situation
 - S. Ohnegian – Q. If there is a large expenditure, can we set up a committee to do research prior to purchase? A. Will handle as budgeted item is approved by Executive Board
 - M. Schassberger – Q. Is there a philanthropy budget? A. Covered in the budget
 - L. Kitz – Q. Regarding Expenditure Committee, Stephanie can make a motion to add to the bylaws, correct? A. Yes
 - S. Ohnegian makes a motion to create a committee if there are any expenditures above \$10K. M. Dolan seconds motion
 - Based on Article 6, S. Ohnegian is directed to submit any proposed amendment to bylaws in writing to Executive Board
 - Vote on motion to accept bylaws
 - 22 in favor
 - 1 opposed
 - 0 abstained
- Project proposals – included in budget to be voted on
 - Building Grounds – now included Technology
 - Smart TV - \$6K for media center – will replace interwrite board and projector/multiple kids can be on a computer and project/allows for mobility (over time would want one on each floor)
 - All HSA are considering this additional to their schools
 - J. Reiman – Q. Can we get a district group rate? A. The district handles all purchases.
 - Requested another grant for laptops and ipads - additional 25 laptops and shuffle between grades
 - Library cost BOE \$60K to update - still in need of help with books on shelves email Mrs. Stellenwerf to help
 - Library carpet was budgeted by HSA \$3500 (half of cost of carpet) – BOE/Mrs. LaCroix - paid for other half
 - Mrs. LaCroix is willing to use her budget to fund if HSA does not approve
 - New carpet in Mrs. Hulsizer's office (\$560 - HSA Board paid for carpet)
 - Leaves little less than \$5K in budget - looking to update front entry - if budget passes can discuss further details
- Survey results - from 6/17
 - Very positive, some suggestions and concerns were noted, will continue to work on as evolve
 - Mentioned helping a school in Houston? Are there Community Service programs that can help involve kids of every age?
 - Anna Weyant - getting list of schools in Puerto Rico and has a list in Houston

- Coleman - giving some of proceeds of book fair to those needing help after Hurricanes
- Will schools in need take scholastic dollars from book fair?
- Can we purchase books to schools in need in similar fashion that we purchase books for teachers?

Treasurer (Tania Grove)

- Changes (2017 vs. 2016)
 - Used to have 3 bank accounts Central School HSA, Musical and Dance, all will now be governed by the HSA
 - Musical will fall under HSA transfer of \$9,980.69 moved over to main account and line item under fundraisers
 - Dance now included budget - income/expenses
 - Teacher Mini Grants increased \$2K to 3K to provide new teachers with budget to purchase supplies
 - Buildings and Grounds now included Technology - should not reflect needs just outdoors
 - Michele S - one school one book - (families read the same book)
 - Vote on budget changes
 - Sinead Rundell makes a motion to approve changed budget
 - Katlyn Fanelli seconds the motion
 - Vote unanimous among present HSA members
- All food fundraisers currently moving numbers to pay vendors throughout the year
- Spring Auction booked and had to leave deposit of \$890
- Dance transferred \$9,700 into account as revenue
- Carpet for Mrs. Hulsizer's office was \$560 to purchase
- Shipping for rock wall \$550 funded from "Roll Over Fund"
- Discretionary Fund for Board used to purchase treats and snacks for BTS night and balloons for first day of school
- Teacher Mini Grants have been partially used
 - Classroom seating
 - Mr. Malone and Mr. McCourt wanted to purchase speakers
 - Supplies for Speech teacher and 3rd Kindergarten classroom
- Total Current Checking Account Activity = \$68,556.76
- Total Banking Account Status = \$97,435.54
 - Includes Dance budget
 - Also reflects food fundraiser budgets that will decrease over the course of the year

BOE Liaison

- Dr Kevin Brennan introduced himself as BOE trustee and assigned liaison of BOE to Central School
- His role is to make a clear path of communication between BOE and HSA
- He also serves as liaison for HS and MS
- Contact him to address anything on board level (concerns, ideas, questions) and he will bring it to the larger BOE members

VP Social/Hospitality (Lisa Bryzek)

- Past Events
 - New Family Welcome was a success with 11 new families
 - Kindergarten Ice Cream Social – great turnout of 157 people - 46/54 kinder attended, 3 tours were given by Mrs. LaCroix
 - Welcome Back Coffee – well attended and received by new and older families
 - Back to School Luncheon - faculty loved and appreciated it. Thank you to Linda Kitz, was catered by Rock Kitchen

- Family Movie Night – Thank you to Liz Smith and Gwen Calvez for arranging. Kids enjoyed Boss Baby
- Upcoming Events
 - 10/4 walk to school day
 - Volunteers needed for walking bus stops and handing out apples - Shoprite in fair lawn to give apples at cost
 - Bring your sneakers for Dunk Your Kicks donation for pediatric cancer
 - Autumn Fun Day - 10/14 on front lawn of Central school
 - Fall Social - 11/18 GRAC
 - Thank you to Deirdre Tarrant and Amy Oakes for organizing
 - Will be Battle of Network Stars Theme fun games food, etc
 - In need of set up and clean up volunteers

VP Fundraising (Melanie Santlofer)

- Francesca's' Night – owner Sal Reina present at meeting to discuss options to make sure the monthly fundraiser is successful
 - How can we best market to create awareness? How can we make people remember to purchase?
 - Ability to pre-order on the app and option for delivery
 - Can meal deal include non-pizza/pasta options? All menu items will contribute to fundraiser if Central is mentioned while ordering
 - Sal to provide signs that can be placed by each entrance the day of fundraiser
- Food Fundraisers are done for purchase with the exception of a “flash sale” after the first day of each food day
- Kids' stuff - 9/29 last day to purchase on website
- Requested to please make sure to update child's teacher on HSA account as it will make it easier on the food day
 - S. Mishra – expressed as a first-time parent, so much comes from many directions...too many sources, can be confusing on where to go...can weekly blast be added to website?
- Class pictures went well
- Spirit wear extended until 10/5
- Haunted house – planning is underway
- Spring Auction (Maureen Lacey) - event is on 3/24 Ridgewood Women's Club
 - Need volunteers to chair the live auction items and create program
- Book Fair 11/15 - 11/16
 - Attention new families – there is class time to shop and can come the night before with parents to look or make purchases

VP Enrichment (Christine Murphy)

- Enrichment activities
 - Oct. 5 (Week of Respect) - BMX Pros Stunt Team: anti-bullying message - \$1397.00
 - Nov. 3 - Veteran's Day
 - Dec. 11th - Author visit: Jason Chin - \$1500.00 + car/airfare (split with Coleman)
 - Jan/Feb - Lead U - "Lost Art of Kindness": Mrs. LaCroix
- Creative Interventions (interactive theater/social skills): Ms. Chon
 - Mar - Science Fair- ?
 - May 7-11 - Circus Week/Teacher Appreciation Week
- Reached out to Flat Rock Brook (science)
- Reaching out to classroom teachers about continuing with previous programs/dates, additional grade level activities, etc
- Artist in Residence: Mrs. Cipolli
 - 1st grade: pottery
 - 5th grade: paper maker
 - 3rd grade: looking into silkscreen

- Garden tower(s)?
- Rock project

Questions

- Jennie Mayer expressed concern regarding registration for dance program (not being able to get in, no transparency with waitlist)
 - HSA Board addressed with amended bylaws the process with change as it eliminates a Non-Central HSA member to run a Central School program.
 - Will be working on changes over the year to become more transparent and transfer responsibilities to Central School HSA members
- S. Ohnegian – requesting all class parents to continue to recruit for TIC TOC and to contact her for training materials